

Delta Sigma Chapter of Sigma Nu Fraternity

Chapter Bylaws

Adopted by the Delta Sigma Chapter at a regularly scheduled meeting.
Last Revised:

September 26, 2011

I Harmony with National Law

- 1 These bylaws shall not take away any right or liberty granted by the Law of Sigma Nu, nor shall they grant any right or liberty prohibited by national law.
- 2 These bylaws may decrease the voting requirement to pass a particular type of motion only if the requirement specified by The Law is less than the requirement to amend and approve the bylaws, currently 3/4.

II Membership

- 1 Members of this chapter shall be known as “actives”, “brothers”, and “pledges” and shall be matriculates of Carnegie Mellon University.
- 2 Prospective pledges shall be known as “rushees” and shall be matriculates of Carnegie Mellon University.
- 3 A bid is an invitation to pledge extended to a rushee by the active chapter. It shall be valid for exactly one semester.
- 4 A 1/10 vote of the chapter, but not less than 4 votes, shall be sufficient to revoke a bid.
- 5 In order to receive a bid a rushee must pass a unanimous vote at a rush or regularly scheduled meeting where quorum is present.
- 6 Each rushee shall be under no form of probation, by the University, his college, or his department as defined in the “Student Handbook” of Carnegie Mellon University.
- 7 Pledges
 - A Each biddee shall formally pledge at the first meeting following the acceptance of his bid.
 - B A majority vote of the chapter is required to dismiss a pledge.
 - C Any pledge that does not have a mid-semester or end-of-semester grade of at least 2.5 must meet with the scholarship committee.
- 8 Brothers
 - A A majority vote of the chapter is required to dismiss a brother.
 - B Any brother that does not have a mid-semester or end-of-semester grade of at least 2.5 must meet with the scholarship committee.

- 9 A pledge shall be eligible for the brothering ceremony to become a brother only after completing the following:
- A He shall have passed an examination of the salient features of Sigma Nu Fraternity history, both national and local. The examination shall be administered by the Marshal, who shall determine the passing grade. In the case of failure, a reexamination shall be given at the discretion of the Marshal.
- 10 A brother shall be eligible for the initiation ceremony to become a Knight only if he meets the following:
- A The brother shall be a Full-Time Student in good standing with the University.
 - B The brother shall be in good standing with the chapter and not on suspension of any kind.
 - C The brother must have a QPA in the previous semester of 2.5. Most recent mid-semester grades above 2.5 are sufficient but not necessary to meet this requirement.
 - D The brother shall be an active member of at least one other student organization.
 - E The brother must live in the chapter facility or have signed intent to live in said facility.
- 11 Brothering
- A Before brothering the chapter shall meet to review the accomplishments and efforts of each pledge and to decide whether to brother him.
 - B Each active member may vote “brother”, or “do not brother”.
 - C If a pledge does not receive 3 or more “do not brother” votes he shall be brothered.
- 12 Activation
- A Before initiation the chapter shall meet to review the accomplishments and efforts of each brother and to decide whether to initiate him.
 - B Each active member may vote “activate”, or “do not activate”.
 - C If a brother does not receive 3 or more “do not activate” votes he shall be initiated.
 - D Chapter activation numbers shall be determined by a 2/3 majority vote of the chapter. Voting shall be based on the brother’s scholastic average for the preceding semester, pledge program coursework, virtue as a candidate, and the Marshal’s recommendation.
- 13 All members are required to live in the house the academic year after pledging and each academic year thereafter. All who desire to live out of house shall have a hearing before the chapter to plead their case. The chapter will then rank the petitioners by their $\Delta\Sigma$ number, amount of time spent living in the house, and validity of their case.
- 14 A member may live in the chapter facility once he has attained at least a 2.5 QPA for a mid-semester or final semester term.
- 15 Blackball
- A “Blackball” disallows a person from entry onto Delta Sigma of Sigma Nu propriety or presence at events being run by said chapter.
 - B Any active brother may bring any non-member up for blackball during any regular meeting.
 - C A 1/4 vote of the chapter is required to blackball a non-member
 - D A blackball can be recinded only by a unanimous vote of the chapter.

III Dues and Initiation Fees

- 1 The Pledge Fee shall consist of:
 - A The National Pledge Fee, due the night of formal pledging.
 - B The project fee of \$90 due immediately after formal pledging.
- 2 A pledge shall not be assessed active dues or a parlor fee the semester he pledges.
- 3 The chapter shall approve all budgets by a 3/4 vote at the last meeting of each semester for the upcoming semester. The recognized budgets are as follows: Utilities, Rush, Social, Buggy, Reporter/Historian, House Manager, Philanthropy, Booth, National Fees, and Executive. The sum of all these budgets shall be called the House Budget.
- 4 Active Dues shall be paid by all Knights. Pledges shall pay active dues except during their first semester as a pledge.
- 5 Active Dues shall consist of:
 - A House Dues based on the House Budget and the number of Knights
 - B National Membership dues
 - C National Insurance
 - D Parlor Fee (if applicable)
- 6 The budget shall have a surplus of approximately 5% to be deposited in the $\Delta\Sigma$ fund.
- 7 There shall be a meal plan which provides lunch and dinner Monday through Friday. Members are encouraged to be on the full meal plan, however half and unity only plans will be offered.
- 8 All persons affiliated with this chapter shall pay all money owed to the chapter before the first Friday of classes. The money can be paid for by check or a sign over to the university.
- 9 Failure to pay all money owed by the first Friday of classes will result in the 30/60/90 policy being used as described in the Law of Sigma Nu

IV Meetings

- 1 Meetings can be held as long as at least 1 of the top 3 elected officers is present.
- 2 Regular meetings shall occur at regular intervals throughout the school year. Regular meetings shall be Sundays at 7:00PM, with each exception being announced at least 12 hours in advance. At a regular meeting, the chapter shall have the power to pass resolutions, to amend these Bylaws, and to approve chapter business in general, but only when quorum is present.
- 3 Members wishing to be excused must present a written explanation of the absence to either the Commander or the Recorder prior to the start of meeting. The validity of the excuse will be up to the discretion of the Commander.
- 4 Special meetings may be called at the Commander's discretion, or by petition of 1/3 of the chapter.
- 5 Pledge meetings shall be held at the discretion of the Marshal.
 - A Special pledge meetings may be called at the Marshal's discretion, or by petition of 1/2 of the pledges.
 - B If a pledge is absent from 2 or more meetings without excuse from the Marshal, his absence shall result in a vote automatically being called at the next meeting deciding whether or not to depledge the man. The pledge in question must appear and plead his case before the chapter

V Officers

- 1 The titles of the elected officers in order of rank are:
 - A Commander
 - B Lieutenant Commander
 - C Treasurer
 - D Recorder
 - E Marshal
 - F Risk Manager
 - G LEAD Chairman
 - H Rush Chairmen
 - I Reporter/Historian
 - J House Manager
 - K Social Chairman
 - L Food Steward
 - M Crew Steward
 - N House Steward
- 2 The appointed officers, unless otherwise noted, shall be appointed by the Commander after general elections take place.
- 3 The appointed officers should not have an elected position.
- 4 The titles of the appointed offices shall include, but not be limited to:
 - A Sentinel
 - B Chaplain
 - C Scholarship Chairman
 - D Philanthropy Chairman
 - E Intramural (Athletic) Chairman
 - F Booth Chairman
 - G IFC representatives
 - H Buggy Chairmen
 - i The Buggy Chairmen shall be appointed by the previous Buggy Chairmen
- 5 The duties of the above officers shall be as prescribed by National Law except where it conflicts below:
 - A Crew Steward
 - i The Crew Steward may give kitchen crew penalties for substandard or missed kitchen crews at his discretion.
 - ii Members of the chapter will not be responsible for kitchen crews announced less than 48 hours before they are to be performed.
 - iii The Crew Steward shall have the power to excuse members from kitchen crews.
 - iv The Crew Steward may bring up any member accumulating 6 or more penalties for social suspension at the next chapter meeting.

- v The Crew Steward is exempt from doing crews unless he cannot find anyone to complete a crew. In this case, he must complete the crew.

B Food Steward

- i The Food Steward may give kitchen crew penalties for substandard conduct or attire at mealtimes, or missing unity dinners at his discretion.

C House Steward

- i The House Steward may give work session penalties for substandard or missed work sessions at his discretion.
- ii The House Steward shall have the power to excuse members from work sessions.
- iii The House Steward may bring up any member accumulating 3 or more work session penalties for social suspension at the next chapter.
- iv The House Steward shall be exempt from work sessions.
- v The House Steward may give house cleanup penalties for missed house cleanups at his discretion.

D Rush Chairmen

- i The Rush Chairs may give rush work sessions or crew penalties for unexcused, missed rush events or substandard conduct at rush events at their discretion.
- ii The members are not responsible for rush events announced less than 48 hours in advance.

E Buggy Chairman

- i If an active, brother or a pledge misses any time of buggy without any excuse (the validity of the excuse will be determined at the discretion of a buggy chair), the active, brother or pledge will be assessed a \$100 fine which can be reimbursed by performing one crew penalty per half-hour missed.

F House Manager

- i Work Weekend shall be defined as the weekend before fall orientation and the weekend before classes start for the spring semester. Members failing to attend work weekend without an excuse from the House Manager shall be penalized at the discretion of the House Manager and the Rush Chairmen. The House Manager shall appoint a Chair Chairman who has three duties:
 - a To upkeep the chairs, stools, and couches in the house.
 - b To be the chairman of anyone directly or indirectly responsible for the chairs in the house.
 - c To provide the House Manager with a report of the effectiveness of each of his subordinates.

- G The duties of the Reporter, the Historian, and the Alumni Correspondent, as defined in the Law of Sigma Nu, shall be combined into one office which shall be called Reporter/Historian.

6 No officer shall receive monetary compensation for fulfilling the duties of his office or position.

7 In order to provide for better communication and cooperation, and to assist the Commander in executing his duties, there shall be an Executive Council run by the Lieutenant Commander consisting of the top 6 elected officers. This meeting shall be open to all active members unless a majority of the council votes to close it.

8 All elected officers must be residents of the chapter house.

VI Election of Officers

- 1 General elections shall occur annually, during the fall semester, but the LEAD Chairman and Pledge Marshall shall be elected in April. Nominations for officers shall be declared open at least one week before the elections. Nominations will remain open until 48 hours before elections and then closed, to be reopened only at the Commander's discretion.
- 2 The election shall begin with the office of Commander, and shall proceed in order down the list in Section V of the Bylaws. The top 6 officer elections shall be held first, excluding the Pledge Marshall, and the bottom 8, excluding the LEAD Chairman, shall be held the following meeting.
- 3 No member of the house shall hold more than one elected office at a time, except during the election period when he may hold a new top 6 office and his old bottom 8 office. Also, one may hold the office of LEAD Chairman in addition to holding another office.
- 4 No pledge may run for an office except Food Steward, Crew Steward or House Steward.
- 5 The installation of the new officers shall occur immediately following the elections. The new Commander shall inform the chapter of his new appointees.
- 6 In the event of a vacancy in an elected office, the Commander shall immediately appoint a member to temporarily fill the office. At the next regular meeting, nominations shall be declared open for the office, and the election shall occur at the next meeting, as prescribed in Clause 1 of this section.
 - A In the event of a vacancy in the office of Commander, the Lieutenant Commander shall become Acting Commander and shall appoint an Acting Lieutenant Commander until an election can be held.
- 7 Any active member of the chapter who is in good standing with National and the chapter shall be eligible to vote in any election, provided he is present at the meeting or, if excused, presents to the Commander a signed written proxy before the meeting.
- 8 Any officer can, at any time, be brought up for a vote of confidence. If an officer does not receive a 1/3 favorable vote, he shall be removed from office. The office shall then be filled as soon as possible as prescribed in Clause 6 of this section.
- 9 At the end of each spring semester, all officers, excluding the Pledge Marshall and Lead Chairman, who have not passed a vote of confidence shall be brought up for a vote of confidence automatically.
- 10 At the end of each fall semester, the Pledge Marshall and LEAD Chairman, who have not passed a vote of confidence shall be brought up for a vote of confidence automatically.
- 11 In the case of a member running unopposed in an election and failing to get a majority vote, the Commander shall declare the office still vacant, and nominations shall be reopened.
- 12 Voting shall proceed as follows:
 - A Quorum is necessary to hold a vote for an elected position.
 - B A candidate for an office must receive a majority vote of the present active chapter to win an election.
 - C All men running for the office are counted in the majority and it is assumed that they vote for themselves.
 - D In the case that no candidate receives a majority vote the following steps must be taken:
 - i Candidates receiving the fewest amount of votes are removed from the running starting with the fewest votes.

- ii The candidate receiving the fewest votes is removed. The candidate receiving the next fewest votes is removed only if the sum of his votes and the currently removed candidate's votes is not greater than a majority of the active quorum.
- iii As stated in the previous section, again the candidate receiving the next fewest votes is removed in the same fashion. This process is repeated as necessary.
- iv This process prevents a majority of the votes from being discarded.

VII Committees

1 The names of the committees are:

- A Scholarship Board
- B Judicial Board
- C Philanthropy Board
- D LEAD Board

2 Membership shall be determined as follows:

- A Each committee shall have a chairman.
 - i The Scholarship Board shall be lead by the Scholarship Chair.
 - ii the Judicial Board shall be lead by the Lieutenant Commander.
 - iii The Philanthropy Board shall be lead by the Philanthropy Chair.
 - iv The LEAD board shall be lead by the LEAD Chair.
- B After general elections take place, brothers without officer positions shall volunteer for at least one of the above committees.
- C These members at large will be selected by the respective committee chairman from the list of volunteers.
- D All committees shall have at least 4 members.

3 The duties of the above committees are as follows:

- A Scholarship Board
 - i Each semester the Scholarship Board shall obtain a list of the grades of all members from the Office of Student Life.
 - ii Those members under a mid-semester or end-of-semester QPA of 2.5 must meet with the Scholarship Board to discuss a plan to improve their academic performance.
 - iii They shall also automatically be placed on academic suspension.
 - iv If they hold an elected office they are subject to an immediate VOC.
 - v Academic suspension shall automatically be evaluated at the end of mid-semester and at the beginning of a semester in regards to the previous semester.
 - vi The Scholarship Board shall enforce study sessions.
- B Judicial Board
 - i Refer to IX-6.
- C Philanthropy Board
 - i Each semester the Philanthropy Board will meet to schedule community service and philanthropic events.
 - ii The Philanthropy Board is responsible for ensuring all members attend said events.

- iii The Philanthropy Board shall penalize members who do not attend said events.

D LEAD Board

- i The LEAD board will meet to schedule LEAD sessions.
- ii The LEAD board should conduct LEAD Sessions 2 for sophomores and LEAD Session 4 for seniors each year.
- iii The Pledge Marshal should coordinate with the LEAD Committee for LEAD Session 1.

VIII Rules for Conduct

- 1 Any damage to chapter or personal property shall be paid for by the person inflicting the the damage, whether through misconduct, malice, or carelessness.
- 2 Neither Sigma Nu National nor Delta Sigma assumes any financial responsibility for the belongings of actives, brothers, pledges, or others.
- 3 Any house expenditure over \$75, excluding kitchen expenditures, must be approved by an active chapter vote. All expenditures must be reported to the active chapter at regular meeting.

IX Assessments and Penalties

1 Types of Suspensions

- A National suspension shall be defined as the temporary removal of rights and privileges in Sigma Nu Fraternity. National suspension shall be specifically defined as removing the privileges of attending social events, attending house events, voting at chapter meetings, and any other privileges of membership in the chapter. Sigma Nu General Fraternity shall be notified of the suspension.
- B House suspension shall be defined as temporary removal of rights and privileges in Sigma Nu Fraternity as described in Section A. Sigma Nu General Fraternity will not be notified of a member who has been given house suspension.
- C Governance suspension shall be the temporary removal of the privilege to vote at chapter meetings.
 - i If a member is removed from governance and misses any subsequent meetings during the same semester without a valid excuse, governance shall be automatically reinstated.
- D Social suspension shall be the temporary removal of the privilege of fully participating in social events, defined as any event attended by three or more members.
- E Academic suspension shall be the requirement to attend study sessions plus any additional scholarship stimulating activities agreed upon by the Scholarship Board.
 - i A study session shall be defined as at least an hour spent in the chapter room doing academic work.
 - ii The Scholarship Board may allow a tutoring session or office hours to count as a study session.
 - iii Multiple study sessions may not be fulfilled in one day.
 - iv Study sessions are not contingent on the member being on academic probation, the number of study sessions shall be required based on QPA as detailed below:
 - a For those with a QPA below a 2.0, 4 study sessions per week are required.
 - b For those with a QPA below a 2.5, at least 3 study sessions per week are required.
 - c For those with a QPA below a 3.0, at least 2 study sessions per week are required.
 - v Exceptions shall be made at the discretion of the Scholarship Board

2 While on any of the above suspensions, a member is still expected to pay all bills, attend work sessions, do kitchen crews, and attend chapter meetings.

3 During a chapter meeting, any member may propose to place another member on one or more of the above suspensions. A 2/3 vote of the chapter shall be necessary for a member to receive any of the above suspensions.

4 Meetings

A The Commander has sole power to excuse members from meeting.

B A member who accumulates two unexcused absences in a semester shall automatically be on governance suspension.

C Penalties shall be posted and announced at chapter meetings.

5 To remove himself from suspension, a member must present his case before the chapter. A 2/3 vote of the chapter is required for a suspension to be removed.

6 Judicial Board

A The Judicial Board will consist of the Lieutenant Commander and 4 active brothers he appoints. The Lieutenant Commander may only vote to break ties.

B Any member can bring an issue in front of the Judicial Board, at the discretion of the Lieutenant Commander. The following violations are automatically brought up:

i Financial Delinquency

ii Violation of the Chapter or National Risk Policy.

iii Automatic Violations listed in the Lieutenant Commander's Judicial Board Manual.

C Punishments

i The punishments of the board will follow a system of strikes with increasing severity.

ii Actives will be subject to the following system of strikes:

a 0-1 strikes will mark a brother as under "Good Standing."

b 2 strikes will mark a brother as under "Concern Status." Under this status, a brother may not run for any officer position and must perform one extra kitchen crew per crew sheet.

c 3 strikes will result in immediate social suspension. The offending brother will be given 3 weeks to work off his strike, otherwise he will be automatically brought up for Trial Code by the Lieutenant Commander.

iii In addition to the previous system, a member of either the Executive or Judicial Board will be given 3 weeks to work off his second strike, otherwise he will automatically lose his position on the corresponding board.

iv Candidates will be subject to the following system of strikes:

a 0-1 strikes will mark a candidate under "Good Standing."

b 2 strikes will result in immediate social suspension. The offending candidate will be given 3 weeks to work off his strike, otherwise he will be automatically depledged.

v Strikes can be worked off by completing the punishments assigned by the Judicial Board.

D The Judicial Board may use any of the punishments described in the Judicial Board Manual, along with punishments the board deems justified for a specific case.

E The Procedures shall provide for due process, including, but not limited to:

i The Accused Brother, the Accusing Brother and the members of the Disciplinary Group shall receive at least 72 hours notice of a hearing.

- ii The Rules of Evidence contained in Section 3.3 of Chapter Two of the Trial Code in the Law of Sigma Nu shall apply to all proceedings.
 - iii A Majority Vote of all members of the Judicial Board is necessary to find a Brother guilty.
- F The Procedures shall impose no sanction for a period of more than 120 days and any monetary penalties and/or reparations imposed shall be reasonable. The Procedures may not provide for Expulsion as a punishment.
- G Decisions made using The Procedures may be appealed to the Chapter.
- i Upon a Majority Vote of the Chapter, the Chapter may decide to hear an appeal.
 - ii A two-thirds Majority Vote shall be necessary to overturn any decision of the Judicial Board.

X Roomdraw

- 1 At any time during the year the Commander or House Manager may declare a roomdraw. It is suggested that a roomdraw be held at the end of each academic semester.
- 2 When a roomdraw is declared, the following procedure shall be used, IN THIS ORDER:
 - A All persons shall be assigned a roomdraw rank, starting at 1(best rank). All members shall be broken into two categories, actives and brothers/pledges. All actives shall be given a roomdraw number first, only then will the brothers/pledges be given a number. Ties shall be broken in the following manner:
 - i Actives shall be ranked by:
 - a Semesters paying active dues
 - b Number of semesters living in the house excluding freshman year (paid or un-paid)
 - c Activation number
 - ii Pledges and brothers shall be ranked by:
 - a Date of pledging
 - b Date moved into the house
 - c QPA
 - B By a majority vote of the house, members who have taken a leave of absence may have those semester counted as dues-paying semesters; however, if the reason for absence is academic suspension, no such exception shall be made.
 - C Those currently in the house and the lowest ranked out of house people to a maximum of 35 people shall remain in the roomdraw. All others must exit the roomdraw and will not be able to obtain a room in the house.
 - D Any person desiring sitting rights on a double will make his case before the chapter and it shall be voted upon. A majority vote of the chapter shall be required. Votes on sitting rights should be based on capital improvements to the room.
 - E All persons living in rooms designated as a single who wish to remain in their current room remain in their rooms and exit the roomdraw.
 - F People desiring to live in an empty single may line up in roomdraw order. They will then select an empty single until all have been filled.
 - G All remaining people in the roomdraw will now be paired up.
 - i First volunteers will be taken to be pairs.
 - ii Then the person with the worst roomdraw number who is still in the roomdraw must take a roommate. If nobody wants to share a room with that person, he shall room with the person with the second worst roomdraw number who is still in the roomdraw.

- iii The previous step must be repeated until everyone is in a pair, with the exception of the possible odd man out.
- H Any person who has been granted sitting rights on a double, may now occupy said room and exit the roomdraw.
- I All pairs that wish to occupy the old room of one member of the pair may do so now and exit the roomdraw. If two ex-roommates fail to come to an agreement about which one will occupy the room than neither may do so at this point.
- J All pairs of people still in the roomdraw who wish to occupy doubles as doubles will line up, in pairs, by the better roomdraw number of the two people. They will then select from the remaining double rooms and then exit the roomdraw.
- K If there is an odd man out he may occupy any available room and exit the roomdraw.
- L Once a roomdraw is complete the rooms are set for the next semester except in the case of extreme circumstances. Pledges, brothers and actives who move into the rooms once they are set do not follow these roomdraw guidelines in determining a room.
 - i A pledge class moving into the house does not count as an “extreme circumstance”.
 - ii A member living in the house may defer a request by the house to take a roommate to those with a higher $\Delta\Sigma$ number not those with a higher roomdraw number.

XI Summer Roomdraw Rules

- 1 A set of roomdraw numbers shall be drawn up in the same manner as for normal roomdraw.
- 2 All persons residing in singles who wish to retain them for the summer may do so now and exit the roomdraw.
- 3 All persons residing in singles in the fall whose room for the fall is unoccupied may occupy it now and exit the roomdraw.
- 4 All pairs residing in doubles that wish to retain them for the summer may do so now and exit the roomdraw.
- 5 All pairs whose room for the fall is unoccupied may occupy it now and exit the roomdraw.
- 6 If there are more people than rooms, people will be paired up as in the normal roomdraw rules until there are a sufficient number of rooms.
- 7 People granted squatting rights on a double may now occupy it as a single or a double depending on whether or not they were forced to take roommates.
- 8 Pairs now line up in roomdraw number order by the best number of the pair and may occupy and unoccupied double.
- 9 Anyone currently living in a double whose current roommate agrees can now occupy that room if he wishes.
- 10 Anyone living in a double for the fall whose roommate for the fall agrees can now occupy that room if he wishes.
- 11 Remaining people line up and select rooms in roomdraw order.

XII $\Delta\Sigma$ Points

1 The purpose of $\Delta\Sigma$ Points is to recognize those brothers and pledges who display the strongest commitment to involvement and participation in the chapter.

2 Point System

A All members (actives, brothers, and candidates) will begin the semester with zero $\Delta\Sigma$ points. Points will be given for attendance at various house functions. Points will be distributed as follows:

- i +3 for regular full chapter meeting
- ii +1 for unity dinner
- iii +1 for house cleanup
- iv +1 for rush events and meetings
- v +1 for community service events
- vi +1 for committee meetings (including executive board and officers meetings)
- vii +1 for whole-house social events
- viii +1 for buggy free rolls
- ix +1 for LEAD sessions
- x +1 for any other event with a filled in attendance sheet, upon approval as described below

3 Logistics

- A A sign in sheet should be kept at approved events by the officer in charge of the event (ex. Food Steward for unity, Rush Chair for a rush event).
- B If there is not already an attendance sheet, any member present may start one with a sheet of paper and a pen.
- C The officer in charge may ask other members to start the sheet if he does not have the materials necessary.
- D If there is a question as to whether an event should be counted for $\Delta\Sigma$ points, a sign in sheet should be started regardless. The sheet may be approved for points by a majority vote of the executive board. This decision may be appealed to a majority vote by the active chapter.
- E If no attendance was taken at the event then no points will be awarded, regardless of whether the officer in charge started a sheet. Attendance may not be determined retroactively.
- F Attendance sheets must be given to the recorder within one week of the event in order to be considered for $\Delta\Sigma$ points.
- G Point totals for individual members will be kept by the recorder.

4 Recognition

- A Recognition will be the responsibility of the Recorder with help from the Alumni Advisory Board.
- B At the end of the semester the five members who have the most $\Delta\Sigma$ points will be recognized in meeting as "Outstanding Contributors to the $\Delta\Sigma$ " and will receive a certificate.
- C At the end of the spring semester, the top five members who have the most combined $\Delta\Sigma$ points from the fall and spring semesters will be nominated for the " $\Delta\Sigma$ Brother of the Year". The winner will be chosen by the Alumni Advisory Board and will be recognized on a plaque in the chapter room.

5 Room Draw Order

- A The current $\Delta\Sigma$ point totals for each member will be made available before room draw by the Recorder.
- B The top 20% of members in order of $\Delta\Sigma$ points will be moved up one spot in room draw order.

XIII Philanthropy and Community Service

- 1 All members of the house (pledges, brothers, and actives) will be required to complete 12 service hours per semester.
- 2 Totals of hours per member shall be maintained by the philanthropy chair.
- 3 If a member does not complete his hours of service the philanthropy chair may bring him up to judicial board.

XIV Parking

- 1 You must be living in the house with your own car to have a house permit.
- 2 At the end of each spring semester all those who wish to have a permit at the start of the fall semester shall line up in $\Delta\Sigma$ order to get one.
- 3 When a person gives up their permit either voluntarily or because they no longer meet the requirements in Clause 1 it reverts to the house (This includes the cook's permit at the end of the spring semester). He will be refunded a pro-rated portion of the cost of the permit and it will be distributed to another member of the house as described in Clause 2.

XV Amendments

- 1 These bylaws may be amended at any meeting provided that the proposed amendment has been presented to the Recorder in writing and read tot he chapter. A $3/4$ active vote is required to adopt the amendment.
- 2 Any bylaw may be waived at any regular meeting for a specific case by a $3/4$ active vote.

XVI Distribution of Bylaws

- 1 A copy of these bylaws shall be given to each pledge and brother by the Recorder.
- 2 The alumni advisor shall have a copy of these bylaws, and a written copy of all amendments.
- 3 By March 1st of odd-numbered years, the bylaws must be reviewed and revised as necessary by a committee, and ratified by a $3/4$ vote and subsequently distributed to all actives, brothers, and pledges.
- 4 If the bylaws are not reviewed and re-ratified according to Clause 3 of this article, the current bylaws will remain in the effect.

XVII Parliamentary Authority

- 1 Quorum shall be $4/5$ of the active members including at least one of the top 3 elected officials.
- 2 The current edition of "Robert's Rules of Order" shall govern cases wherein they do not conflict with National Law nor with these bylaws.
- 3 Unlike Robert's Rules of Order, the Commander shall chair all general body meetings. In his absence the chair shall be the highest ranking officer present.

- 4 In accordance with Robert's Rules of Order, the Commander shall not vote except in votes to extend a bid or dismiss a pledge or brother. In the event of a tie vote, the Commander's vote shall break the tie.
- 5 The chapter shall not rest on technicalities in interpreting these bylaws. In the event of a debate, the Commander shall render an interpretation of the disputed point, and this opinion shall be attached to these bylaws. All interpretive opinions shall remain in force until the section is removed or amended.
- 6 Voting
 - A Members on governance are removed from quorum.
 - B Voting fractions are defined as active members present, but excluding those on governance.
 - C All full-house decisions not explicitly defined by the by-laws shall be decided by a simple majority vote.
 - D Decisions concerning policy only shall be heads-up votes.
 - E Decisions regarding individuals or requiring privacy (at the discretion of the Commander) shall be heads-down votes.
 - i During a heads-down vote the Commander as well as another top 6 elected officer shall verify the number of votes.

XVIII Appendix to bylaws - Voting Numbers

- 1 Quorum - 4/5 of active chapter as well as 1 or more of the top 3 officers must be present (EC,LC,Treas).
- 2 Misc. Votes
 - A To amend and approve bylaws - 3/4 vote
 - B To temporarily waive any bylaws - 3/4 vote
 - C To ratify a budget - 3/4 vote
 - D To revoke a bid - 1/10 of the chapter but no less than 4
 - E To approve a bid - unanimous
 - F To dismiss a brother or a pledge - majority
 - G To activate a brother - no more than 2 no votes
 - H To approve activation number - 2/3 vote
 - I To blackball a non-member - 1/4 vote
 - J Vote of Confidence - 1/3 or more vote to keep position
 - K To place a member on suspension - 2/3 vote
 - L To remove a member from suspension - 2/3 vote